

Approved by the Planning Board on January 12, 2017

**Town of Machiasport**  
**P.O. Box 267 - Machiasport, Maine**  
**Planning Board Meeting**  
**THURSDAY- December 8, 2016**  
**7:00 Planning Board Meeting**

Chair  
Michael Hinerman  
2016-2019

Vice Chair  
Jeff Huntley 2014- 2017

Bill Prescott, Jr. 2014-2017  
Jimmy Clark 2016-2019  
Richard Jordan 2016-2018

Code Enforcement  
Officer (CEO)  
James Bradley

Secretary  
Cathy Bunker

**MINUTES**

**I. Call meeting to order/Roll Call**

Michael Hinerman, Chairman, called the meeting to order at 7:05 p.m.

Planning Board Members Present: **Michael Hinerman** (Chairman of Planning Board), **Bill Prescott**, **Rick Jordan**, **Jeff Huntley**, **Jimmy Clark** and **CEO James Bradley**

Participants: **Lynn Lyford**, **Richard Lyford**, **Brian Ingalls**, **Josh Bragg (CES)**, **Rick Heller (Quoddy Tides)** and **Cathy Bunker/Recorder**

**Quorum: Yes**

**A. Planning Board Correspondence**

No new correspondence regarding training/workshops for Planning Board Members.

**II. Adjustments to Agenda**

None

**III. Approval of Planning Board Minutes-November 10, 2016**

**Bill Prescott** found a word in the prior Planning Board minutes that was incorrect and needed to be corrected. The word to be changed is "Plan" to "floodplain" in regards to the discussion of the Floodplain Ordinance.

**MOTION made by Bill Prescott and seconded by Jim Clark to amend the minutes of the November 10, 2016 Planning Board meeting. Motion passed unanimously.**

**IV. Consideration of Building Permits**

BP #16-28, **William Meroff**, teardown permit application. **CEO Bradley** reports that he has visited the site and found no problems.

**MOTION made by Jeff Huntley and seconded by Rick Jordan to approve Building Permit # 16-28. Motion passed unanimously.**

BP #16-29, **Richard Lyford**, new site to include modular home, septic, well, etc. **Mr. and Mrs. Lyford** were present at the meeting and answered questions from the board. The **Lyfords** brought along their representative from CES, **Josh Bragg**, as well as a forestry expert, **Brian Ingalls**. **Mr. Bragg** answered several questions from the board. **CEO Bradley** has met with the **Lyford's** contractors and feels that the **Lyfords** have done a fabulous job in preparing for their new home.

**MOTION made by Bill Prescott and seconded by Jim Clark to approve Building Permit # 16-29. Motion passed unanimously.**

BP #16-30, **Christopher Meroff**, teardown permit application. There was a brief discussion.

**MOTION made by Jim Clark and seconded by Jeff Huntley to approve Building Permit # 16-30. Motion passed unanimously.**

**\*\*The Planning Board voted unanimously to set a fee of \$20 for a teardown building permit.**

**A. Consideration of TABLED Building Permits**

BP #15-19, **CEO Bradley** advised the Board that he has been to the **David Thomas** property and feels that everything is up to code. The septic system has been installed and approved.

**V. CEO Report – James Bradley**

**CEO James Bradley** had no new business to report on.

**VI. Old Business**

- A. Shoreland Zoning – The Board discussed the shoreland zoning map. The town has spent over \$3,000 thus far, however there is yet to be a completed map.**
- B. Building permit application – **Mike Hinerman** advised that the new building permit application is not yet been completed but will discuss it at the next Planning Board meeting which will be held in January. **CEO Bradley** has not had a chance to look at**

the Goacher property however he will before the next meeting in January and will report out at that time.

C. Comprehensive Plan – Bill Prescott advised the Board that it is necessary to update the town's Comprehensive Plan. Mr. Prescott requested that the town garage be a top priority when discussing the Comprehensive Plan due to the fact that the salt pile sits near the inlet to the ocean as well as the fact that the garage sits on a lot that has been filled in and was previously used as a town dump. Discussion ensued. Mike Hinerman asked that the board members review the town's Comprehensive Plan to see what changes, additions, deletions that they would like see be accomplished. To give the board members time to review the Comprehensive Plan it was decided to wait until the February meeting for input. Mike Hinerman suggested that the Planning Board Secretary, Cathy Bunker, make copies of the Comprehensive Plan and distribute to all of the board members.

D. Other Business - None

VII. New Business

None

VIII. Public Comments

None

IX. Reports/Comments from Members

None

X. Adjournment

**MOTION made by Jim Bradley and seconded by Jim Clark to adjourn the meeting at 8:10pm. Motion passed unanimously.**

Minutes recorded for the Planning Board by: Cathy Bunker, Planning Board Secretary

Approved by the Planning Board 01-12-2017

Date

Attested by: Michael F. Hinerman  
Michael Hinerman, Chair, Planning Board

**\*\* The next Planning Board meeting is scheduled for Thursday,  
January 12, 2017 @ 7:00PM**