

GENERAL ASSISTANCE ORDINANCE APPENDICES A-D 2016-2017

The Municipality of MATCH ASPORT adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2016—September 30, 2017. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 26 (day) of SEPTEMBER (month) 2016 (year) by the municipal officers:

JEFFREY A. DAVIS
(Print Name)

Jeffrey A. Davis
(Signature)

Brian Smith
(Print Name)

Brian Smith
(Signature)

(Print Name)

(Signature)

(Print Name)

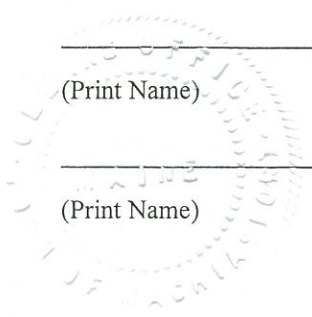
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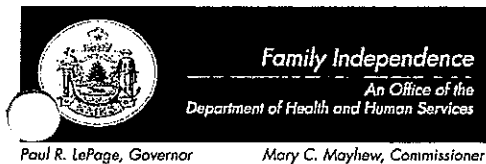
(Print Name)

(Signature)

(Print Name)

(Signature)





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TO: Municipal Officials/Welfare Directors/General Assistance Administrators

FROM: Ian Miller, General Assistance Program Manager

RE: 2016 – 2017 General Assistance Ordinance Maximums

DATE:

Enclosed please find the following items:

- MMA's new (October 1, 2016–September 30, 2017) “**General Assistance Ordinance Appendix**” (A - D).
- “**GA Maximums Summary Sheet**” which consolidates GA maximums into one document. Municipalities do have to insert individual locality maximums from Appendix A and C in the summary sheet where indicated in order to complete the information. The “summary” does not have to be adopted, as it is not an Appendix but a tool for municipal officials administering GA.
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Appendix A - D

The enclosed Appendices A - D have been revised for your municipality's General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – D. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

GA Overall Maximums

Metropolitan Areas

Persons in Household

| COUNTY | 1 | 2 | 3 | 4 | 5* |
|---|-----|-------|-------|-------|-------|
| Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie | 703 | 777 | 981 | 1,227 | 1,437 |
| Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville | 596 | 673 | 836 | 1,082 | 1,254 |
| Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales | 575 | 678 | 855 | 1,086 | 1,241 |
| Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach | 838 | 975 | 1,220 | 1,638 | 1,717 |
| York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York | 967 | 1,011 | 1,316 | 1,693 | 2,070 |
| Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago | 750 | 796 | 1,058 | 1,542 | 1,759 |

Appendix A

Effective: 10/01/16-09/30/17

| COUNTY | 1 | 2 | 3 | 4 | 5* |
|---|-----|-----|-------|-------|-------|
| Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich | 769 | 851 | 986 | 1,302 | 1,581 |
| York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells | 734 | 860 | 1,065 | 1,439 | 1,460 |

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

| COUNTY | 1 | 2 | 3 | 4 | 5* |
|---------------------------|-----|-----|-----|-------|-------|
| Aroostook County | 609 | 624 | 750 | 948 | 1,037 |
| Franklin County | 636 | 662 | 783 | 973 | 1,383 |
| Hancock County | 653 | 737 | 936 | 1,231 | 1,277 |
| Kennebec County | 612 | 663 | 846 | 1,075 | 1,141 |
| Knox County | 743 | 745 | 916 | 1,172 | 1,299 |
| Lincoln County | 672 | 743 | 935 | 1,163 | 1,379 |
| Oxford County | 572 | 621 | 761 | 1,040 | 1,325 |
| Piscataquis County | 583 | 663 | 817 | 1,035 | 1,106 |
| Somerset County | 665 | 694 | 824 | 1,119 | 1,122 |
| Waldo County | 655 | 741 | 876 | 1,191 | 1,266 |
| Washington County | 584 | 633 | 752 | 957 | 1,159 |

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/16 to 09/30/17

Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2015, those amounts are:

| Number in Household | Weekly Maximum | Monthly Maximum |
|---------------------|----------------|-----------------|
| 1 | 45.12 | 194 |
| 2 | 83.02 | 357 |
| 3 | 118.84 | 511 |
| 4 | 150.93 | 649 |
| 5 | 179.30 | 771 |
| 6 | 215.12 | 925 |
| 7 | 237.67 | 1,022 |
| 8 | 271.86 | 1,169 |

Note: For each additional person add \$146 per month.

GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or**, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. *(See Instruction Memo for further guidance.)*

Non-Metropolitan FMR Areas

| <u>Aroostook County</u> | | <u>Unheated</u> | | <u>Heated</u> | |
|-------------------------|--------|-----------------|--------|---------------|--|
| Bedrooms | Weekly | Monthly | Weekly | Monthly | |
| 0 | 111 | 476 | 129 | 556 | |
| 1 | 111 | 476 | 131 | 565 | |
| 2 | 130 | 558 | 159 | 682 | |
| 3 | 167 | 718 | 202 | 870 | |
| 4 | 177 | 762 | 220 | 947 | |
| | | | | | |
| <u>Franklin County</u> | | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly | |
| 0 | 117 | 503 | 136 | 583 | |
| 1 | 117 | 503 | 140 | 603 | |
| 2 | 137 | 591 | 166 | 715 | |
| 3 | 173 | 743 | 208 | 895 | |
| 4 | 258 | 1,108 | 301 | 1,293 | |
| | | | | | |
| <u>Hancock County</u> | | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly | |
| 0 | 114 | 489 | 137 | 590 | |
| 1 | 126 | 543 | 155 | 667 | |
| 2 | 163 | 699 | 198 | 853 | |
| 3 | 220 | 948 | 264 | 1,136 | |
| 4 | 220 | 948 | 271 | 1,166 | |
| | | | | | |
| <u>Kennebec County</u> | | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly | |
| 0 | 104 | 448 | 128 | 549 | |
| 1 | 109 | 469 | 138 | 593 | |
| 2 | 142 | 609 | 177 | 763 | |
| 3 | 184 | 792 | 228 | 980 | |
| 4 | 186 | 801 | 240 | 1,030 | |

Appendix C

Effective: 10/01/16-09/30/17

Non-Metropolitan FMR Areas

| <u>Knox County</u> | <u>Unheated</u> | | <u>Heated</u> | |
|---------------------------|-----------------|---------|---------------|---------|
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 135 | 579 | 158 | 680 |
| 1 | 135 | 579 | 158 | 680 |
| 2 | 158 | 679 | 194 | 833 |
| 3 | 207 | 889 | 250 | 1,077 |
| 4 | 223 | 959 | 276 | 1,188 |
| Lincoln County | | | | |
| Bedrooms | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 119 | 513 | 142 | 609 |
| 1 | 128 | 549 | 157 | 673 |
| 2 | 162 | 698 | 198 | 852 |
| 3 | 205 | 880 | 248 | 1,068 |
| 4 | 242 | 1,039 | 295 | 1,268 |
| Oxford County | | | | |
| Bedrooms | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 95 | 408 | 118 | 509 |
| 1 | 101 | 427 | 128 | 551 |
| 2 | 122 | 524 | 158 | 678 |
| 3 | 176 | 757 | 220 | 945 |
| 4 | 229 | 985 | 282 | 1,214 |
| Piscataquis County | | | | |
| Bedrooms | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 104 | 447 | 123 | 530 |
| 1 | 116 | 500 | 140 | 604 |
| 2 | 144 | 621 | 174 | 749 |
| 3 | 186 | 798 | 222 | 956 |
| 4 | 192 | 824 | 236 | 1,016 |
| Somerset County | | | | |
| Bedrooms | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 120 | 517 | 141 | 606 |
| 1 | 121 | 519 | 147 | 631 |
| 2 | 143 | 615 | 175 | 753 |
| 3 | 202 | 869 | 241 | 1,038 |
| 4 | 202 | 869 | 241 | 1,038 |

Appendix C

Effective: 10/01/16-09/30/17

Non-Metropolitan FMR Areas

| <u>Waldo County</u> | <u>Unheated</u> | | <u>Heated</u> | |
|--------------------------|-----------------|---------|---------------|---------|
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 116 | 497 | 138 | 592 |
| 1 | 127 | 547 | 156 | 671 |
| 2 | 149 | 639 | 184 | 793 |
| 3 | 211 | 908 | 255 | 1,096 |
| 4 | 215 | 926 | 269 | 1,155 |
| Washington County | | | | |
| <u>Washington County</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 98 | 420 | 121 | 521 |
| 1 | 102 | 439 | 131 | 563 |
| 2 | 120 | 515 | 156 | 669 |
| 3 | 157 | 674 | 200 | 862 |
| 4 | 191 | 819 | 244 | 1,048 |

Metropolitan FMR Areas

| <u>Bangor HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
|----------------------------|-----------------|---------|---------------|---------|
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 125 | 539 | 149 | 640 |
| 1 | 135 | 583 | 164 | 707 |
| 2 | 173 | 744 | 209 | 898 |
| 3 | 219 | 944 | 263 | 1,132 |
| 4 | 255 | 1,097 | 308 | 1,326 |
| Penobscot Cty. HMFA | | | | |
| <u>Penobscot Cty. HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 101 | 432 | 124 | 533 |
| 1 | 111 | 479 | 140 | 603 |
| 2 | 139 | 599 | 175 | 753 |
| 3 | 186 | 799 | 230 | 987 |
| 4 | 213 | 914 | 266 | 1,143 |
| Lewiston/Auburn MSA | | | | |
| <u>Lewiston/Auburn MSA</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 96 | 411 | 119 | 512 |
| 1 | 112 | 484 | 141 | 608 |
| 2 | 144 | 618 | 180 | 772 |
| 3 | 187 | 803 | 230 | 991 |
| 4 | 210 | 901 | 263 | 1,130 |

Appendix C

Effective: 10/01/16-09/30/17

Metropolitan FMR Areas

| <u>Portland HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
|-------------------------------------|-----------------|---------|---------------|---------|
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 157 | 674 | 180 | 775 |
| 1 | 182 | 781 | 210 | 905 |
| 2 | 229 | 983 | 264 | 1,137 |
| 3 | 315 | 1,355 | 359 | 1,543 |
| 4 | 320 | 1,377 | 373 | 1,606 |
| York/Kittery/S. Berwick HMFA | | | | |
| <u>York/Kittery/S. Berwick HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 187 | 803 | 210 | 904 |
| 1 | 190 | 817 | 219 | 941 |
| 2 | 251 | 1,079 | 287 | 1,233 |
| 3 | 328 | 1,410 | 372 | 1,598 |
| 4 | 402 | 1,730 | 456 | 1,959 |
| Cumberland Cty. HMFA | | | | |
| <u>Cumberland Cty. HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 136 | 586 | 160 | 687 |
| 1 | 140 | 602 | 169 | 726 |
| 2 | 191 | 821 | 227 | 975 |
| 3 | 293 | 1,259 | 337 | 1,447 |
| 4 | 330 | 1,419 | 383 | 1,648 |
| Sagadahoc Cty. HMFA | | | | |
| <u>Sagadahoc Cty. HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 141 | 605 | 164 | 706 |
| 1 | 153 | 657 | 182 | 781 |
| 2 | 174 | 749 | 210 | 903 |
| 3 | 237 | 1,019 | 281 | 1,207 |
| 4 | 289 | 1,241 | 342 | 1,470 |
| York Cty. HMFA | | | | |
| <u>York Cty. HMFA</u> | <u>Unheated</u> | | <u>Heated</u> | |
| Bedrooms | Weekly | Monthly | Weekly | Monthly |
| 0 | 133 | 570 | 156 | 671 |
| 1 | 155 | 666 | 184 | 790 |
| 2 | 193 | 828 | 228 | 982 |
| 3 | 269 | 1,156 | 313 | 1,344 |
| 4 | 269 | 1,156 | 314 | 1,349 |

GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2016 to September 30, 2017.**

APPENDIX A - OVERALL MAXIMUMS

| <u>County</u> | <u>Persons in Household</u> | | | | | |
|---|-----------------------------|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| <p>NOTE: For each additional person add \$75 per month.</p> <p style="text-align: center;">(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)</p> | | | | | | |

APPENDIX B - FOOD MAXIMUMS

| <u>Number in Household</u> | <u>Weekly Maximum</u> | <u>Monthly Maximum</u> |
|---|-----------------------|------------------------|
| 1 | 45.12 | 194.00 |
| 2 | 83.02 | 357.00 |
| 3 | 118.84 | 511.00 |
| 4 | 150.93 | 649.00 |
| 5 | 179.30 | 771.00 |
| 6 | 215.12 | 925.00 |
| 7 | 237.67 | 1022.00 |
| 8 | 271.86 | 1169.00 |
| <p>NOTE: For each additional person add \$146 per month.</p> | | |

APPENDIX C - HOUSING MAXIMUMS

| <u>Number of Bedrooms</u> | <u>Unheated</u> | | <u>Heated</u> | |
|--|-----------------|---------|---------------|---------|
| | Weekly | Monthly | Weekly | Monthly |
| 0 | | | | |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| <p style="text-align: center;">(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)</p> | | | | |

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is *not automatically* entitled to the "maximums" established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

| <u>Number in Household</u> | <u>Weekly</u> | <u>Monthly</u> |
|----------------------------|---------------|----------------|
| 1 | \$14.00 | \$60.00 |
| 2 | \$15.70 | \$67.50 |
| 3 | \$17.45 | \$75.00 |
| 4 | \$19.70 | \$86.00 |
| 5 | \$23.10 | \$99.00 |
| 6 | \$25.00 | \$107.00 |

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

| <u>Number in Household</u> | <u>Weekly</u> | <u>Monthly</u> |
|----------------------------|---------------|----------------|
| 1 | \$20.08 | \$86.00 |
| 2 | \$23.75 | \$102.00 |
| 3 | \$27.70 | \$119.00 |
| 4 | \$32.25 | \$139.00 |
| 5 | \$37.30 | \$160.00 |
| 6 | \$41.00 | \$176.00 |

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

| <u>Month</u> | <u>Gallons</u> | <u>Month</u> | <u>Gallons</u> |
|--------------|----------------|--------------|----------------|
| September | 50 | January | 225 |
| October | 100 | February | 225 |
| November | 200 | March | 125 |
| December | 200 | April | 125 |
| | | May | 50 |

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

| <u>Number in Household</u> | <u>Weekly Amount</u> | <u>Monthly Amount</u> |
|----------------------------|----------------------|-----------------------|
| 1-2 | \$10.50 | \$45.00 |
| 3-4 | \$11.60 | \$50.00 |
| 5-6 | \$12.80 | \$55.00 |
| 7-8 | \$14.00 | \$60.00 |

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

| <u>Number of Children</u> | <u>Weekly Amount</u> | <u>Monthly Amount</u> |
|---------------------------|----------------------|-----------------------|
| 1 | \$12.80 | \$55.00 |
| 2 | \$17.40 | \$75.00 |
| 3 | \$23.30 | \$100.00 |
| 4 | \$27.90 | \$120.00 |

FOR MUNICIPAL USE ONLY