

**Town of Machiasport**  
P.O. Box 267 - Machiasport, Maine  
**Planning Board Meeting**  
**THURSDAY - MAY 4TH, 2023**  
**5:00pm**

Chair	Robert Arseneau
Vice Chair	Karl Kurz
Jeff Huntley	
Gerry Crispino	
Bob Mercer	
Code Enforcement Officer	(CEO)
Betsy Fitzgerald	Secretary
Ashley R. Warren	

**MINUTES**

**Call to Order/Roll Call:** Robert Arseneau called meeting to order @ 5PM. Board members present; Robert Arseneau, Karl Kurz, Gerry Crispino, Betsy Fitzgerald, Bob Mercer & Jeff Huntley. Participants present; Rose Arseneau, Kathy Mercer. Support staff present, Ashley Warren

**Planning Board Correspondence-none**  
**Adjustments to Agenda-** none known.  
**Approval of Planning Board Minutes-** Gerry Crispino seconded the motion of Robert Arseneau to approve minutes as written. All in favor, motion carried.

**Consideration of Building Permits-** Robert asked if we go out of order in going over building permits as follows  
**23-7** Jaanna Day - Extend bathroom & laundry room and addition of a Deck 10x16. All documents are in order. Deed sales 15acre lot, Karl had no thoughts on this matter. He asked Jeff what the criteria for expanding a septic. Jeff stated yes, only need to expand septic if they are adding bedrooms. Bob Mercer motioned to approve application as modified-Adding ek o permit. Jeff seconded application approved. All in favor, Motion carried.

**23-9** Gerry Crispino - Wrap around deck. Single level. Robert has Gerry fix #10 question #5, #16-4, #16-5, and #16-7. Bob mercer motioned to approve modified application, Robert seconded, Approved by all board members.

**23-8** Driveway Culvert app. The application came from our online website Robert states most importantly it is not signed by our road commissioner. Betsy stated if it is on a state aid road, that the fact he is doing a town permit is considered a courtesy for the town. As the town needs to know there is a culvert being placed there/Karl looked into the building permit ordinance.- it states a permit is required -item M- installation of driveway or culvert-connecting to state roads a permit is required. Robert asked how we proceeded. Betsy stated to approve the permit. As it does not need the road commissioner's signature. Robert motioned to approve; Jeff Huntley, Bob Mercer and Gerry Crispino Yes and Karl Kurz states Nay. Application approved.

**CEO Report/Betsy Fitzgerald-** Spoke to correctional facility, they will be installing septic. Spoke to Marcia about the grants for the new town garage.

**Old Business-none**  
**New Business-none**  
**Public Comments from Members-none**  
**Reports Comments from Members-none**  
**Adjournment:** Bob Mercer seconded the motion of Robert Arseneau to adjourn meeting. All in favor, motion carried, meeting adjourned at 5:45pm.

X *Robert Arseneau*  
Chair, Robert Arseneau