

TOWN OF MACHIASPORT
SELECT BOARD MEETING MINUTES
August 28, 2025

Select Board: Ryan Maker, Ryan Sprague and Sarah Dedmon

Support: Marcia Hayward / Clerk

Audience: Paul Sylvain, David Cale, Rob Boynton, Amanda Boynton, Roseanne Arseneau, Robert Arseneau, Alex Finlay, Mike Murphy II, Tora Johnson, Jody Kearney, Ken Kearney

1. **Call to Order / Pledge of Allegiance:** Ryan Maker called the meeting to order and led audience in Pledge of Allegiance.
2. **Review Minutes of Previous Meeting:** Ryan Maker seconded the motion of Sarah Dedmon to approve minutes as presented. All in favor, motion carried.
3. **Adjustments to Agenda:** NONE
4. **Harbor Master's Report:** David Cale advised of Harbor Committee meeting scheduled for this week. He added that the electrical work looks good. Outward bound is here and working on the old Coast Guard site. He has also contacted Prock Marine to get estimates on putting in pillars to accommodate finger floats. Prock is also going to inspect, make suggestions on the hoist and may help with grant funding.
5. **Old Business:**
 - A. **Shellfish Ordinance** - Ryan Sprague advised he attended the last meeting and the committee agreed that the ordinance needs to be tightened-up.
6. **New Business:**
 - A. **Upper Machias Bay** - Tora Johnson- (SCEC) presented information on the Upper Machias Bay Bridge Project. Tora asked about the Machiasport community's concern regarding bridge replacement. Ryan Sprague noted heavy metals and PFA's leaching from landfills into the water - no immediate effects but it will affect the clam industry. Discussion ensued regarding the effect on the workforce, community planning, water quality testing, access to Machias as service center, losing access to water, losing taxable properties etc.
 - B. **Policy Review:**
 1. **Workplace Alcohol Policy** - reviewed & approved without change

2. **Workplace Smoking & Tobacco Product Policy**- reviewed & approved without change
3. **Reimbursement for Travel Expenses**- reviewed & approved without change.
4. **Timecard Policy & Procedure** - reviewed and approved without change.
5. **Policy for Signing Checks over \$1000.00** - reviewed and edited to remove typo - approved
6. **Policy for Provide Road Maintenance and Contracted Services to the Town** - reviewed and edited to change limit to \$7500.00 - approved
7. **Policy for Expending Funds from the Winter Road Account and/or Road Repairs and Maintenance Account**- tabled to next meeting
8. **Policy for Employee Benefits: Town Clerk & Deputy Clerk** - tabled to next meeting

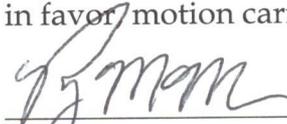
7. **Selectmen's Report** - Sarah advised she attended the County Budget Meeting and the estimate for Machiasport's next tax bill is \$569,264 which is \$168,000 over last year's bill. Paul Sylvain suggested all attend the next meeting. Ryan Sprague stated he stands by the Board's previous vote on a clam license for Kenny Faas. Ryan Maker asked to change next meeting to 9/16, all agreed.

8. **Clerk's Report: 9/10 Vital Records Trng. - Columbia**- office to close for training

9. **Tax Collector's Report:** In Binder

10. **Executive Session: Pursuant to M.R.S.A. 405 (6)(c) Condition of property & 1 M.R.S.A. §405(6)(A) Duties of Officials** 6:07 PM Ryan Maker seconded the motion of Sarah Dedmon to enter executive session. All in favor, motion carried. 6:46 PM Ryan Maker seconded the motion of Sarah Dedmon to exit executive session with no decisions made. All in favor, motion carried.

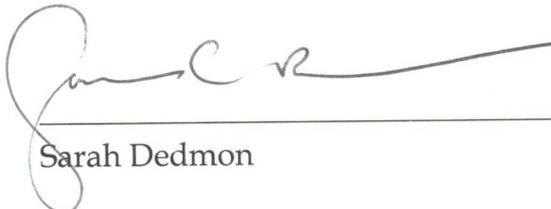
11. **Adjourn:** Ryan Maker seconded the motion of Sarah Dedmon to adjourn. All in favor motion carried. Meeting adjourned at 6:46 PM



Ryan Maker



Ryan Sprague



Sarah Dedmon



Marcia Hayward / Clerk